

Minutes of the college council for delivering the strategic plan



**Vananchal Dental College &
Hospital**


Garhwa, Jharkhand

Minutes of meeting – Curriculum planning
Competency based training
Vananchal Dental College & Hospital

Date: 30/1/2018

- Institution's vision and mission were discussed and all the faculties of respective domains were advised to prepare SOG'S accordingly fulfilling the same
- Discussed guidelines received from e-learning, student attendance, Internal Assessment Committee and Integration of basic sciences to clinical, NEET preparation
- Internal assessment committee was included in the competency based training domain
- Guidelines for Faculty time maintenance have to be submitted at the earliest
- SOG'S (Standard Operating Guidelines) for student feedback are to be submitted at the earliest
- The records of all the interdisciplinary activities carried out in the institute are to be maintained by ACE-VDC committee.
- The faculty were advised to give inputs on clinical shadowing for better improvement of the same
- Quantification of each academic programme outcome has to be maintained as discussed by Dr.S.P.Mosby (Principal)
- Objectives for Integration classes has to be made and guidelines have to be prepared accordingly
- Every domain of CBT (Competency Based Training) has to maintain a record of minutes of their meeting and duly send to principal office.

Note: All the guidelines have to be submitted by Feb 20th 2018 and implementation shall be done by March 2018


Principal
Vananchal Dental College & Hospital
Farathiya, Garhwa-822114, Jharkhand

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Date: 26/11/2017

- Short term and long term goals were discussed

Short term goals (2-6 months)

After obtaining the feedback from students, following goals are set in teaching and learning processes

- ***Quality assurance – Teaching and Learning Process***

There are subtle differences observed in the existing teaching methodologies, a goal will be set to:

- Streamline the process of uniform conduction of class room teaching activities with no discrepancy in the three small group sessions
- Monitoring the staff to deliver the uniform topic content in the class under the supervision of respective Heads of the department and monitoring committee, also addressing the faculty to follow the given topic schedule for effective learning

- ***Student Attendance***

The existing referral batch students have shortage of attendance despite sensitizing them on the same by their mentors and take remedial measures a goal will be set to identify the underlying problem and giving remedial measures through the support of student psychologist (*Dr.Subhara*) and thereby overcoming the hurdle.

Long term goals (2 years)

- ***Centre of excellence for Dental Education***

The existing curriculum has well defined outcomes but no definite competency, so we aim to set the standards and give the students a helping hand to excel in their dental education elsewhere in the world by setting the following goals:

Sharing and updating the students about the newer trends and concepts in dentistry by conducting meaningful workshops and CDE (Continuing Dental education) programs

- Identifying the reticent students and providing them with enough opportunities to sustain in this competitive world by providing value added skills such as Communication skills & Empathy skills through the faculty and student psychologist
- Engaging the I & II BDS students to apply the basic applied sciences into the clinical scenario through *clinical shadowing* program thereby improving their confidence in handling the clinical cases
- Providing an opportunity (conducting frequent competitive tests and analyzing the results with the expert faculty) to interns for PG NEET exam preparation and guiding (conducting general skill and aptitude tests, workshops on the scope of dentistry) interested students for both abroad opportunities and competitive exams
- Sorting support in terms of student learning experience from distinguished alumni students of VDCH in making the institution a center of excellence

- All the faculty were distributed the works as per the competency based groups

The following faculty is hereby directed to prepare SOP/guidelines regarding the work assigned below at the earliest

QUALITY ASSURANCE – TEACHING AND LEARNING PROCESS

VDC e- Learning

- Dr.Sushma
- Dr.Akhlish Tomar
- Dr. Vijayendra Pandey

Faculty time maintenance (In time class & engaging for one hour)

- Dr.Absheik Singh Nayar
- Dr.Santosh

Integration of basics and clinical sciences

- Dr. A.K.Sinha
- Dr.K. Vinod
- Dr.Krishna Murthy
- Dr.N.R.Diwakar
- Dr. Santosh. T

- Dr. Maneesha Das
- Dr. Lennin Babu

NEET preparation for Interns

- Dr.Sushma
- Dr.Vijayender Pandey
- Dr. Amit Mishra

Student attendance

- Dr. Divya
- Dr.Santosh. T
- Dr. Priya

ACADEMIC SUPPORTING SERVICE

Feedback, Assessment and Evaluation

Dr.S.P Mosby

- Dr. A.K.Sinha

Publications

- Dr.Vijayendra Pandey
- Integration of basic sciences with clinical sciences with respective department faculty during the class hours
- Daily Feedback form for teaching efficacy and teaching methodology should be considered and to be monitored by Feedback committee.
- Discussed about the preparation of guidelines/SOP and quantification of Competency Based Training domains outcomes (mentioned above) and asked the team members to prepare accordingly

Note: The above said guidelines are to be prepared by next meeting and will be implemented immediately. Here by regular monthly meetings will be conducted and be intimated in advance

Recommendations for Student

- Integration of basics and clinical sciences
- Strengthening of mentor –mentee activities
- Clinical teaching for III BDS and IV BDS students
- Strengthening of academic counseling cell
- Providing opportunity to interns for PG NEET exam preparation and guiding interested students for both abroad opportunities and competitive exams
- Feedback from students on a monthly basis (reg - class activities and faculty teaching)
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Recommendations for Faculty

- Strict time maintenance by the faculty before starting up a class
- Engaging the class for a given period of time (not less / not more)
- I-pad content delivered in the class has to be uniform by all the faculty of respective departments
- The activities planned for a session also has to be uniform
- The class has to start with specific learning objectives being mentioned
- The class has to be inspected and monitored by the respective Heads /in charges of the department
- Topic adjustments has to be monitored
- Uploading of the I-pad content into the server within stipulated period of time

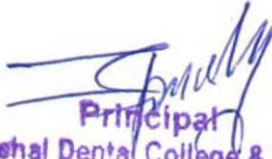
Miscellaneous

- Assessment and evaluation has to go parallel with time bound work output
- A separate monitoring group for UG teaching classes
- PG teaching – time bound work and clinical teaching
- Periodic student counseling through psychologists
- Library utilization in competency based training

NOTE: Guidelines and SOP'S will be prepared and monitored accordingly by the faculty associated with the team

COMPETENCY BASED TRAINING TEAM

- Dr.S.P.Mosby
- Dr.A.K.Sinha
- Dr. Absheik Singh Nayar
- Dr.. K.Vinod
- Dr. Krishna Murthy
- Dr. Vijayender Pandey
- Dr. Akhlish tomar
- Dr. Santosh .T
- Dr.Sushma
- Dr. Santosh


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